

INFORMATION
for the representatives of Bidders in the procurement procedure
regarding the participation of an economic security expert

In accordance with on the internal organizational acts in force at ORLEN S.A., an economic security expert (ESE) will participate in the present proceedings.

The ESE tasks include monitoring the course of the procurement procedure and identifying irregularities and violations of law that may cause damage to the economic interests of ORLEN S.A. or Companies from the ORLEN Group. The ESE shall report any irregularities found to the Executive Director for Control and Security in order to undertake appropriate follow-up actions. The tasks of the procurement team include but are not limited to exercising due care for equal access to information and equal treatment of all Bidders.

Each and every employee or representative of the Bidder may report any irregularities. They may also submit their comments via email: naruszenieprawa@orlen.pl, a secure helpline at 0048 22 800 322 323, as well as anonymously via traditional post to the address of the Economic Security Office Director, with the annotation "*Do rąk własnych*" [Personally to the addressee]. In accordance with applicable law, the whistleblower may be protected against retaliation and their personal data may be kept confidential.

In some circumstances, corruption-generating situations may arise, therefore, the Bidder's employees and representatives should get acquainted with the anti-corruption policy and policy for accepting and giving gifts at the ORLEN Group, which will help them identify risky situations and prevent crime. More information can be found at: [Anti-corruption policy of ORLEN Group | ORLEN](#)

Should an employee or representative of the Bidder identify links between other Bidders or between employees of ORLEN S.A. and Bidders, they shall inform the ESE of this fact or via the above-mentioned communication channels. The submission of a statement on the identified links protects both parties against false accusations of influencing decisions to the detriment of ORLEN S.A. Any and all declarations in this regard shall be objectively verified, and decisions made in the event of a conflict of interest will be aimed at securing the transparency of the procurement procedure.

The ESE is under an obligation to provide all Bidders – through the Purchaser – with information on the above-mentioned regulations.

Executive Director for Control and Security ORLEN S.A.